



USER MANUAL

TRACEABILITY MODULE FOR SCCS CERTIFIED USERS (KERNEL CRUSHER)

Version July 2020

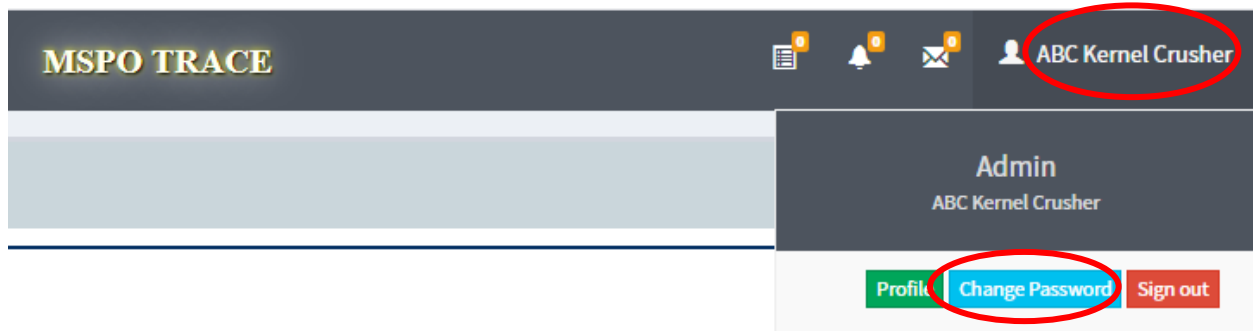


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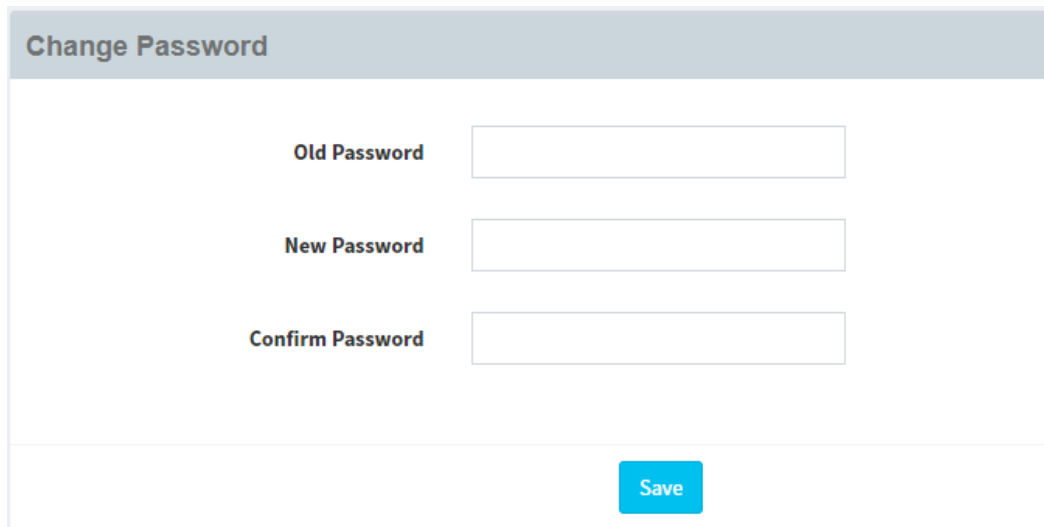
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Change Username and Password

To change password, click on the entity name and then click Change Password button.



Key in your old password, new password and confirm new password. Then click the Save button.

A screenshot of the 'Change Password' form. The form has a light blue header with the text 'Change Password'. Below the header, there are three input fields: 'Old Password', 'New Password', and 'Confirm Password'. At the bottom right of the form, there is a blue 'Save' button.


Update Profile

To update profile, click on the entity name and then click Profile button.



Your company profile will be shown. Click Update Profile button and now you can update your organization profile details.

Company Profile



Company Details

MSPO Certification Status	: Active Until : 22-07-2025		
Entity Name	: ABC Kernel Crusher	Entity Code	: KCR43946
Category	: PALM KERNAL CRUSHERS	Address	: Lot 431, Main Road, 13600 Perai, Pulau Pinang Prai-13600 Pulau Pinang
Contact Person	: Mr. Lew	Phone No	: 0196784545

Please be informed that the email address that you key in will be used in the forget password feature. Therefore please use an active email address.

City	Prai	Pincode	13600
Tel No	0196784545	E-Mail	abccrush@gmail.com
GPS	5.347801, 100.403384		

Supplier Registration

For adding supplier, click Supplier & Buyer Details and then click Supplier Registration.



MSPO TRACE

Company Profile

Supplier & Buyer Details

Supplier Registration

Buyer Registration

Company Profile

Company Details

MSPO Certification Status	: Active Until : 22-07-2025
Entity Name	: ABC Kernel Crusher

Your suppliers list will be shown. To add new supplier, click Register Supplier button.

Suppliers List									
<div> Copy Excel CSV PDF Print </div> <div>Search: <input type="text"/></div>									
No	Supplier Code (MSPO TRACE)	Supplier Name	Category	MPOB License No	SCCS Certification Staus	OPMC Certification Staus	SCCS No	OPMC No	Action
1	POM43929	Kilang Sawit Bersama	Palm Oil Mill	55633504404000	Active		SCC-0057		Delete

You can search your SCCS certified supplier in the 'Search and Select Supplier' box by keying your supplier's name. All the certified suppliers will be listed in the dropdown menu.

Add Supplier

Supplier

Supplier Type

---Search and Select Suppli...

mill

BBC Palm Oil Mill Sdn Bhd
Keresa Palm Oil Mill
Pagoh Palm Oil Mill
Chaah Palm Oil Mill
Bukit Benut Palm Oil Mill
Chersonese Palm Oil Mill

After you select one supplier, the supplier's basic information will be shown. Then click Add button for registering your supplier. The supplier will be listed in your suppliers list.

Alert Message

SUPPLIER'S INFORMATION

Entity Name	Rimba Hijau POM
City	Ipoh
State	Perak
Category	Palm Oil Mill
SCCS Certificate Number	SCC-698659

Add

Cancel

Buyer Registration

To register buyer, click Supplier & Buyer Details tab and then click Buyer Registration tab.

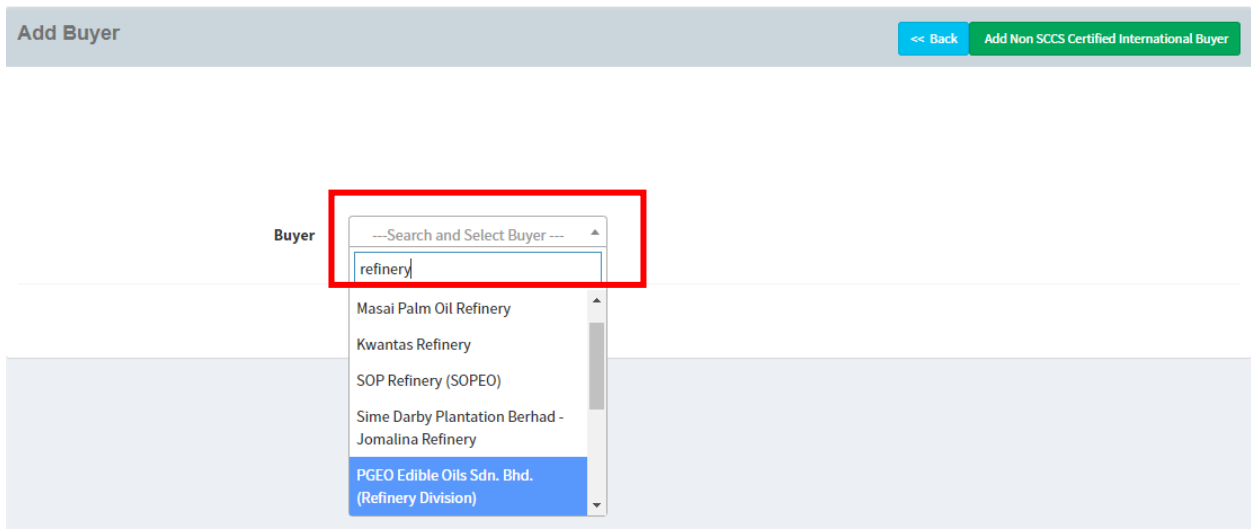


Your buyers list will be shown. To add new buyer, click Register Buyer button.



No	Buyer Code	Name	Category	MPOB No	SCCS Certification	MSPO Status	SCCS No	Action
1	RFY43926	Usahajaya Edible Oil Sdn Bhd	PALM OIL REFINERY	500111204000	Certified	Active	SCC-0087	Delete

You can search your SCCS certified buyer in the 'Search and Select Buyer' box by keying your buyer name. All the certified buyers will be listed in the dropdown menu.



After you select one buyer, the buyer's basic information will be shown. Then click Add button for registering your buyer. The buyer will be listed in your buyers list.

Alert Message
×

BUYER'S INFORMATION

Entity Name	Usahajaya Edible Oil Sdn Bhd
City	Taiping
State	Perak
Category	PALM OIL REFINERY
SCCS Certificate Number	SCC-0087

Add
Cancel

Non SCCS Certified International Buyer Registration

To register Non SCCS Certified International Buyer, click Register Buyer button and then click 'Add Non SCCS Certified International Buyer' button.

Buyers List
+ Register Buyer

Copy Excel CSV PDF Print

Search:

No	Buyer Code	Name	Category	MPOB No	SCCS Certification	MSPO Status	SCCS No	Action
1	RFY43926	Usahajaya Edible Oil Sdn Bhd	PALM OIL REFINERY	500111204000	Certified	Active	SCC-0087	Delete

Showing 1 to 1 of 1 entries

Previous 1 Next

Add Buyer

<< Back
Add Non SCCS Certified International Buyer

Buyer

---Search and Select Buyer---

Cancel
Save

Fill in the general particulars for the international buyer and click the Save button.

General Particulars

Parent Company *

Company Name *

Entity Name *

Contact Person *

Contact Number *

Mailing Address *

E-mail *


Country *

Save

Product Conversion

Raw Material & Product List

To view the list of raw materials and products click the Product Conversion tab and then click the Raw Materials & Product List tab.



MSPO TRACE

Company Profile

Supplier & Buyer Details

Product Conversion

Raw Material & Product List

Product Conversion Setting

Stock & Product Conversion

Company Profile

Company Details

MSPO Certification Status

:

Active Until : 22-07-2025

Entity Name

:

ABC Kernel Crusher

Category

:

PALM KERNAL CRUSHERS

Now you can see the list of raw materials and products. To add new raw material or product, click the Add Product button.

Products List

+ Add Products

Copy

Excel

CSV

PDF

Print

Search:

No	Product Name	Action
1	Crude Palm Oil	
2	Palm Kernel	
3	Palm Kernel Oil	<div>EditDelete</div>
4	Palm Kernel Expeller	<div>EditDelete</div>

Key in the raw material or product name and then click the Save button.

Add Product
[<< Back](#)

Product Name

[Cancel](#) [Save](#)

Product Conversion Setting

To set your product conversion rate, click Product Conversion tab and click Product Conversion Setting tab. The list of product conversion will be shown. To add new conversion, click the Add Conversion button.

MSPO TRACE

Select the raw material, key in the product conversion rate and select the product name. Then click the Add button. Then select the second product and key in the conversion rate. The product conversion rate must be equal to 100. Then, click the Save button. Your new conversion will be listed in the Conversion List.

Raw Material

Palm Kernel

Product Conversion Rate

Product Name

Select Product

ADD

Product Conversion List

#	Raw Material	Product Conversion Rate	Product Name	Action
1	Palm Kernel	45	Palm Kernel Oil	Remove
2	Palm Kernel	55	Palm Kernel Expeller	Remove

Cancel

Save

You also can edit or remove your existing product conversion by clicking the Edit or Delete button in the action column.

Conversion List

+ Add Conversion

Copy Excel CSV PDF Print

Search:

No	Raw Material	Product Conversion Rate	Product Name	Action
1	Palm Kernel	45 55	Palm Kernel Oil Palm Kernel Expeller	<div>Edit</div> <div>Delete</div>

Showing 1 to 1 of 1 entries

Stocks & Product Conversion

To view your available raw material or product stocks, click the Product Conversion tab and then click the Stock & Product Conversion tab. In this screen, you can see the available stock of your raw materials and products. Please be informed that only material that has the product conversion will has the Convert button.

MSPO TRACE

ABC Kernel Crusher

Company Profile

Supplier & Buyer Details

Product Conversion

Raw Material & Product List

Product Conversion Setting

Stock & Product Conversion

Sales Announcement Declaration

Crusher Raw Material & Product Stocks in Crusher

Copy Excel CSV PDF Print

Search:

No	Raw Material & Product Name	Current Available Stock	Convert	Action
1	Crude Palm Oil	0 MT	-	
2	Palm Kernel	20 MT	Convert to Palm Kernel Oil, Palm Kernel Expeller	<div>Convert</div>
3	Palm Kernel Oil	0 MT	-	
4	Palm Kernel Expeller	0 MT	-	

Showing 1 to 4 of 4 entries

Previous

1

Next

To convert the raw material/product, click the Convert button and then enter the volume to convert. The volume of product that will be produced will be shown. Then click the Save button.

Product Conversion

Total Available Palm Kernel (MT)	20
Volume To Convert (MT)	10
Palm Kernel Oil Produced (MT)	4.50
Palm Kernel Expeller Produced (MT)	5.50

Save

Close

Announcement Declaration

To make Announcement Declaration or MSPO Sales Announcement, click the Announcement Declaration tab.

Company Profile

Supplier & Buyer Details

Product Conversion

Sales Announcement Declaration

Company Profile

Company Details

MSPO Certification Status : Active Until : 22-07-2025
Entity Name : ABC Kernel Crusher
Category : PALM KERNAL CRUSHERS

Then select your buyer. All your registered buyers will be listed in the dropdown menu. The buyer information will be shown automatically after you choose a buyer.

MSPO Sales Announcement

Seller Information		Buyer Information	
Company Name	: ABC Kernel Crusher	Company Name	<div>Select Buyer</div> <div> <div></div> <div>Select Buyer</div> <div>Usahajaya Edible Oil Sdn Bhd</div> </div>
MPOB License No	: 506524404000	MPOB License No	
Address	: Lot 431, Main Road, 13600 Perai, Pulau Pinang	Address	
MSPO Certificate No	: SCC-00112	MSPO Certificate No	:
MSPO Certificate Validity	: 21-10-2023	MSPO Certificate Validity	:

After that, key in the Product details which are commodity, volume and SCCS model. After you choose a commodity to be sold, the available stock will be shown.

Product Details			
Commodity	:	<input type="text" value="Palm Kernel Oil"/>	Available Stock : 4.5 MT
Volume(MT)	:	<input type="text"/>	SCCS Model : <input type="text" value="MB"/>

Then key in the shipment details and click the Confirm Announcement button.

Shipment Details			
Transport Mode	:	<input type="text"/>	Delivery Period : <input type="text"/>
Delivery Order No	:	<input type="text"/>	BL.No : <input type="text"/>
Port of Loading	:	<input type="text"/>	Port of Discharging : <input type="text"/>

Cancel **Confirm Announcement**

MSPO Sales Pending List & Cancel Announcement

After you have made an announcement declaration, your announcement will be listed in the MSPO Sales Pending List. The MSPO Sales Pending List Notification is available at the top of the screen.

MSPO TRACE

ABC Kernel Crusher

Company Profile
[Update Profile](#)

Company Details

MSPO Certification Status : Active Until : 22-07-2025
Entity Name : ABC Kernel Crusher Entity Code : KCR43946

From the list, you can cancel your announcement as long as the buyer still not approved the announcement. To cancel the announcement click cancel button in the action column and click the Confirm button.

MSPO Sales Pending List											
Copy Excel CSV PDF Print			Search: <input type="text"/>								
Date	Trans ID	Buyer Name	MPOB No	SCCS No	Seller Name	MPOB No	Product	SCCS Model	Volume(MT)	Status	Action
13-07-2020	1342	Usahajaya Edible Oil Sdn Bhd	500111204000	SCC-0087	ABC Kernel Crusher	506524404000	Palm Kernel Oil	MB	4	Pending	

Showing 1 to 1 of 1 entries

Previous 1 Next

MSPO Sales Pending List

Copy Excel CSV PDF Print

Cancel Announcement

Click confirm to Cancel Announcement!

No
Confirm

Search:

Date	Trans ID	Buyer Name	MPOB No	SCCS No	Volume(MT)	Status	View	Action
13-07-2020	1342	Usahajaya Edible Oil Sdn Bhd	500111204000	SCC-008	4	Pending		

Showing 1 to 1 of 1 entries

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1
Next

MSPO Sales Rejected List

The MSPO Sales Rejected List Notification is available at the top of the screen. In the list, you can see your announcement that has been rejected by the buyer together with the reject remark. You cannot edit this announcement. If correction is needed, you need to make a new announcement.

MSPO TRACE

ABC Kernel Crusher

Company Profile

Update Profile

Company Details

MSPO Certification Status : Active Until : 22-07-2025

Entity Name : ABC Kernel Crusher

Entity Code : KCR43946

Category : PALM KERNAL CRUSHERS

Address : Lot 431, Main Road, 13600 Perai, Pulau Pinang Prai-13600

MSPO Sales Rejected List

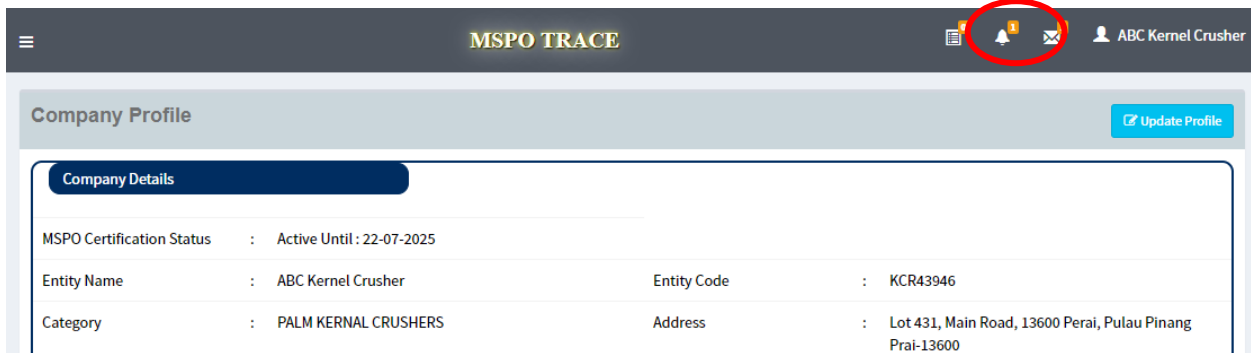
Copy Excel CSV PDF Print

Search:

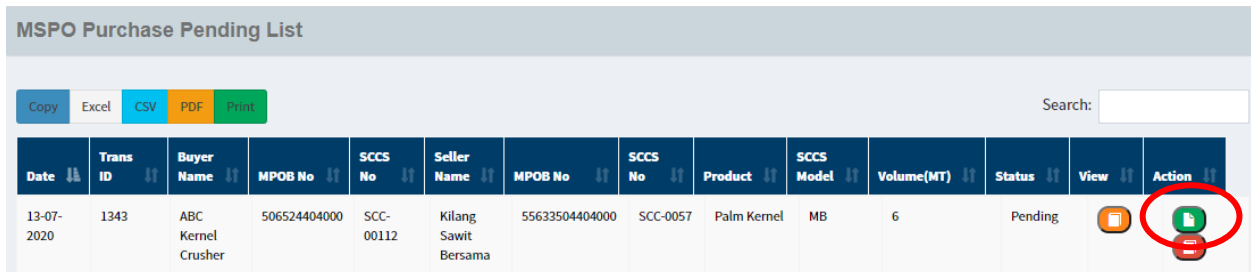
Date	Trans ID	Buyer Name	MPOB No	SCCS No	Seller Name	MPOB No	SCCS No	Product	SCCS Model	Volume(MT)	Remarks	Status	View
13-07-2020	1342	Usahajaya Edible Oil Sdn Bhd	500111204000	SCC-0087	ABC Kernel Crusher	506524404000	SCC-00112	Palm Kernel Oil	MB	4	Volume not correct	Rejected	

MSPO Purchase Pending Lists

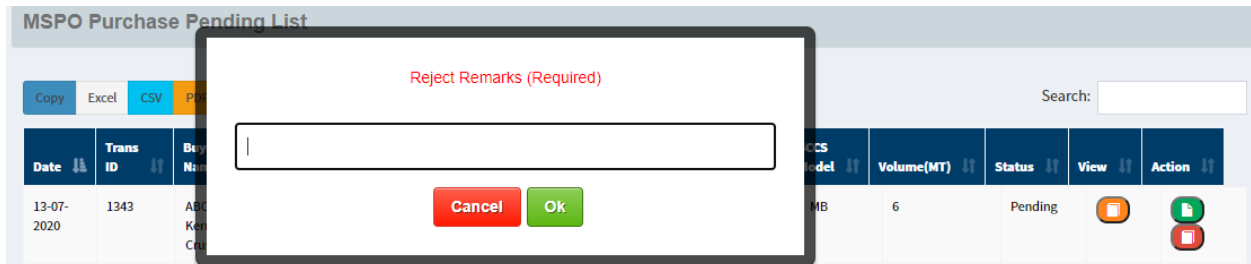
When a certified processing facility makes a sale announcement declaration to you, you will receive notification in the MSPO Purchase Pending List. The MSPO Purchase Pending List Notification is available at the top of the screen.



To approve the announcement, click the Approve Announcement button (green) in the action column.



If you want to reject the announcement, click the Reject Announcement button (red) in the action column and fill in your reject remark. Then click OK button.



History & Reports

In the History & Reports tab, you can view several reports such as:

1. Sales Announcement History
2. Purchase History
3. PK Purchase Report
4. Sales Report
5. Purchase & Sales Chart